Republic of the Philippines

OFFICE OF THE SOLICITOR GENERAL

134 Amorsolo St., Legaspi Village Makati City

PURCHASE ORDER

P.O. #

Date:

Procurement

024-08-137

Mode of Procurement: 53.9 Small Value

August 22, 2024

J CARPIO CATERING SERVICES Supplier:

Address: 176 A Tandang Sora Ave. Tandang Sora Quezon City

TIN: Account No.: 616-999-875-00000

6521-0161-65

8722-8632

Bank: Landbank - Visayas Avenue Branch

Email Address: jcarpiofoodandcatering@gmail.com

Telephone: Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery	Delivery: Convergys One Building, 6796 Ayala Avenue cor. Salcedo St., Lega Makati City		Delivery Term: August 27, September 11 & 20, 202 at specific time and place					
Date of Delivery:		August 27, September 11 & 20, 2024	Payment Term: Within 30 days upon receipt of Invoice and Certificate of Completion and Acceptance (Bank to					
Stock No. Ur	Unit	Description	Qty.	Un	it Cost	- 1	Amount	
		Procurement of Food and Beverages for the Conduct of Gender and Development Related Seminar, Inclusive of taxes, service, delivery, and other charges:						
		Delivery Address: Convergys One Building, 6796 Ayala Avenue cor. Salcedo St., Legaspi Village, Makati City Event Title: "Basic Orientation on Gender and Development"						
	pax	Event Date: August 27, 2024; 8:00a.m. to 12:00nn.	56	Php	350.00	Php	19,600.0	
	pax	Minimum Inclusion:	00	rtip	550.00	riip	13,000.0	
		Lunch - Serving Time: 11:50AM						
		Beef Caldereta						
		Hainese Chicken						
		Stir-fry Bean Curd						
		Steamed Rice						
		Almond Jelly with Lychee						
		Blue Lemonade Juice						
		Brewed Coffee						
		Note: No Pork and Blood Based Ingredients to be used due to dietary restriction of religion						
		Event Title: "Basic Orientation on Administrative Policy on Sexual Harrassment"						
	pax	Event Date: September 11, 2024; 8:00a.m. to 12:00nn	49		350.00		17,150.00	
	pux	Minimum Inclusion:	45		330.00		17,150.00	
		Lunch - Serving Time: 11:50AM						
		Chicken Pochero						
		Grilled Fish with Lemon Butter						
		Chop Suey						
		Steamed Rice						
		Coffee Jelly Red Iced Tea						
		Brewed Coffee						
		Note: No Pork and Blood Based Ingredients to be used due to dietary restriction of						
		religion						
		Event Title: "Basic Orientation on Administrative Policy on Sexual Harrassment"						
	pax	Event Date: September 20, 2024; 8:00a.m. to 12:00nn	48		350.00		16,800.00	
	p.c	Minimum Inclusion:					,	
		Lunch - Serving Time: 11:50AM						
		Beef Salpicao						
		Buttered Chicken						
		Lumpian Hubad with Peanut Sauce						
		Steamed Rice						
		Buko Pandan Salad						
		Mango Orange Juice						
		Brewed Coffee						
		Note: No Pork and Blood Based Ingredients to be used due to dietary restriction of						
		religion						

	Other Requirements:	
	*Free-Flowing Water and Coffee	
,	*Supplier should provide the Plates, Utensils, Tissues and Glasses.	
	*Dishes must be served in an aesthetic spread / buffet table with skirti	ting.
	*All left over foods should be properly coordinated to end-user and be	No.
	authorized representative of end-user with food box/container.	
	*At least two (2) personnel/server during event.	
	*Supplier is required to provide list of names of employees and list of	
	equipment they will bring inside the venue.	
	Quality:	
	Delicious; Meals are prepared in proper, hygienic and safe	place;
	Big Servings; Spill-free; Freshly made (not spoiled);	
	Delivered at specified time	
	Supplier should warrant the agency that in case of spoilage	
	quality meals, they will replace and provide the same imme	ediately.
	The following documents shall be deemed to form and construed as part	t of this agreement:
	I. Quotation	
	II. Menue	
Total Amount in	Words: Fifty Three Thousand Five Hundred Fifty Pesos Only	Php 53,55
In case of fa	ailure to make the full delivery within the time specified above, a penalty of one-tenth ((1/10) of one percent for every day of delay shall be imposed.
		Very truly yours,
	u l	An I
		PJESSICA L. CASTRO
	All all a	CAO, Administrative Division
Conforme:		
	(Signature over printed name)	
	AUG 2 7 2024	EDITHA R. BUENDIA
	(Date)	Director IV, HRMAS
Funds Available	ALOBS: 02-10/10/-2014-0	This is to certify that this procurement was posted at
rungs Available	A //	Philgeps in compliance with RA \$184
	Amount: \$53,550.00	
	ARIEL D. UBINA Chief Accountant	CHRISTIAN D. BUAT Admin Assistent I, Administrative Division
	Chief Accountant	Admin Assisjant I, Administrative Division
	V	